

F: 04M-5

Assistant Director, ORR

6 October 1958

Chief, Geographic Research

Reduction in T/O of 2% to 5%

A. Impact on the Geographic Research Area of Assumed Cuts

1. In examining the activities of the Geographic Research Area to determine where a 2% to 5% cut can be made, several thoughts seem to emerge as having some bearing on the problem.

a. First of all, the cuts absorbed by the Geographic Area within the past several years have, in large part, been cuts in activity

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b. Another kind of cut has been that resulting from the necessary suspension of programs of work to make resources available to carry out newly required programs of high priority.

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c. Thirdly, the Cartography and Map Library Divisions have been able to conduct operations sufficient to meet the outstanding requirements placed upon them only by the utilization of [redacted] years of overtime each. The approach of a new Agency policy on overtime is already forcing the equivalent of a reduction [redacted] for each of these Divisions. In the case of the Cartography Division, the overtime cut will reduce our capability to meet as many priority requests as have been met in the past. A reduction in the

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d. In addition to the foregoing factors, it must be realized that the three divisions have been operating with a number of people over and above the allowed T/O. Our ability to complete some of our programs has been dependent upon the availability of these extra people. Thus, as our attention is directed to a new 2% to 5% cut, it must be taken into consideration that the programs of the three components of the Geographic Area have been established at a level somewhat higher than that allowed by the T/O, because we have had available to us overtime when required, and additional personnel as overencumbrances. A new 2% to 5% cut will be a reduction in addition to our called-for reductions in overtime and overencumbrances.

2. In view of the character of the varied programs of the Geographic Area, and the fact that the continuance of the remaining programs are essential to our proper support of the intelligence activities of the community, we are not able to identify activities which could be eliminated in toto. Rather, we feel that any cuts which must be sustained in the future will have to be in the nature of slices off of current activities. This would have the effect of reducing our ability to fulfill all work requested of us.

3. In specifying for your consideration a 2% cut in Geographic Area personnel, I would first recommend that the NIS program in the Geography Division be reduced to the point where [redacted] could be assigned to the Coordination Staff in the Division. In terms of the program, this would mean that we would produce six Chapter IX's instead of eight per year; seven Sections 19 rather than eight; and eight annuals. It should be recognized that the NIS product has a long-range value rather than an immediate one, and that the program is rapidly approaching a point where the remaining lower-priority chapters could be done at a much-reduced pace. Another consideration is that, as the program reaches its saturation point, the maintenance of it need not include all areas involved in the program nor need it be done at the rate now called for by the NIS Committee.

4. If the NIS program were reduced to the extent recommended above for all chapters, then I would recommend that the Cartography Division could reduce its support of the program somewhat, but probably not to the point of [redacted]. However, a cut in the Chapter I program from eight to seven would reduce Cartography a total of 750 man hours. If the NIS program cannot be reduced as specified above, I would certainly not recommend a reduction in personnel assigned to it, simply because there is considerable difficulty in meeting schedules as they are now established.

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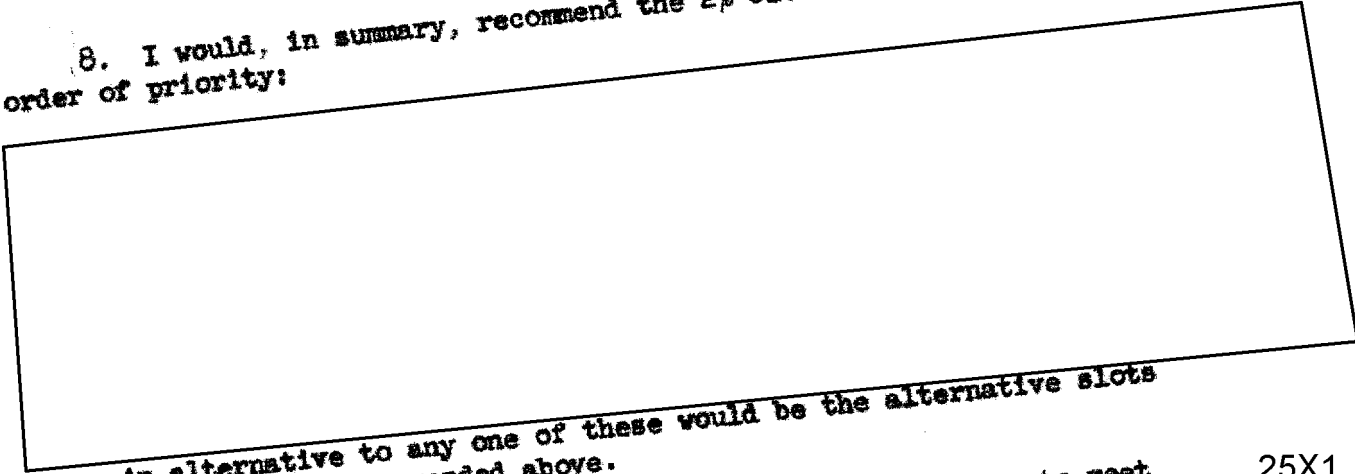
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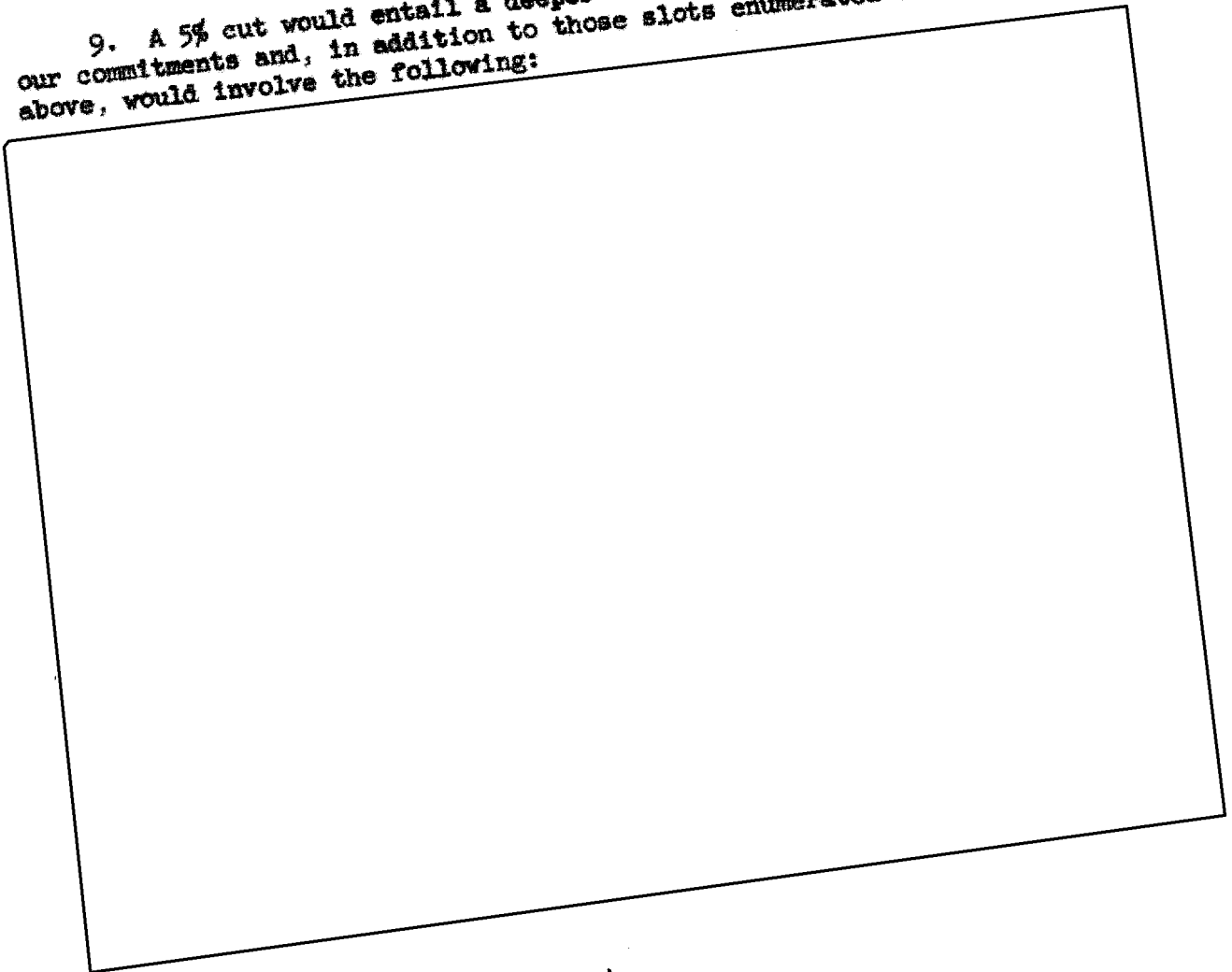
8. I would, in summary, recommend the 2% cut in the following order of priority:



An alternative to any one of these would be the alternative slots which I have recommended above.

9. A 5% cut would entail a deeper bite into our ability to meet our commitments and, in addition to those slots enumerated in Par. 8, above, would involve the following:

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